

## **Bridgend and District Beekeepers Association**

### **Safeguarding Children and Young Persons Policy and Procedures**

#### Policy Statement

Bridgend and District Beekeeping Association seeks to develop and maintain a safe and trusted environment for children (under 16 years) / young persons (over 16 but under 18) that attend Association activities or events, either as members or as a guest. The program of activities offered by the Association are invariably either training or social events at Association Apiary or at other venues. The trustees believes that adult members or adult guests attending with children or young persons are best placed to supervise, protect and monitor their children and to keep them safe.

Bridgend and District Beekeepers Association

#### Safeguarding Children and Young Persons Procedure

##### 1 Definitions

Child means under 16 years

Young Person being between 16 years to 18 years

##### Types of Abuse

- Neglect
- Physical Abuse
- Sexual Abuse / Exploitation
- Domestic or Emotional Abuse
- Abuse of Trust
- Online Abuse / Bullying

##### 2 **Members with parental responsibility**

2(i) The Association does not allow members children or young persons to attend any Association activities or events unless they are accompanied by a responsible adult being a family member. The Trustee believe this is the simplest manner in which the Association can help keep children safe.

2(ii) Parents or other family representative bringing children / or young person to the Association Apiary or other Association Event are expected to supervise, protect and monitor their children to keep them safe.

##### 3 **Precautionary measures for Members of<sup>1</sup> Bridgend Beekeepers without parental responsibility.**

- 3(i) Members without parental responsibility, whilst at an Association Event or Activity should not:-
- 3.(ii) be alone with any child or young person at the apiary site  
*(To address occasions like examination assessments which would normally be a one to one event. A parent or other responsible adult should be present to oversee)*
- 3(iii) take photographs of children or young persons attending.
- 3(iv) inappropriately befriend a child or young person nor spend excessive time in their company or be alone in a room.
- 3(v) take children or a young person to their home or to their car unless it is a medical necessity, at which time the parent (or family member) or other responsible member is present.
- 3(vi) under the pretence of play engage with a child or young person by way of touch or suggestive behaviour or do any act of a personal nature that the child or young person could do for themselves.

#### 4 **Specific reporting responsibilities of Members of Bridgend Beekeepers**

- 4(i) In the unlikely circumstances that when attending the Association Apiary or any other Association event you witness or receive verbal allegations from a child or young person that they or another child is being abused, the matter needs action having regard to the following:-
- 4(ii) show that you have heard what they are saying, and that you take their allegations seriously.
- 4(iii) encourage the child to talk avoiding any prompting nor ask any leading questions. ably better to avoid or asking any leading questions ask leading questions.
- 4(iv) don't interrupt when the child is recalling significant events and don't ask them to repeat their account.
- 4(v) do not promise to keep what you have been told secret, as you have a responsibility to disclose information to those who need to know. (Reporting concerns is not a betrayal of trust).
- 4(vi) explain what you have to do next in a way that is appropriate to the age and understanding of the child.
- 4(vii) if at all possible write down what has been told using the exact words if possible.
- 4(viii) make a note of the date, time and place and people who were present at the discussion or close by.
- 4(ix) do not confront any alleged abuser it is not your role but the matter needs to be reported ungently. You probably need to do this yourself calling Bridgend Council Social Services 01656 642279 (out of hours Emergency Duty Team on 01443 743665.). Further the Association Safeguarding Officer and Association Secretary needs to know and he / she might be available to help. (we do not have 24hr cover unlike the Local Authority Social Services.

- 4(x) do not worry that you may be mistaken, it is better to have discussed it with somebody with the experience and responsibility to make an assessment.
- 5 Specific responsibilities for Trustees :-
- 5(i) to consider reports of alleged abuse or other poor behaviour, under any of the Associations procedures and keep adequate records of actions taken and or improvements made.
- 5(ii) to make members aware that they can raise safeguarding concerns using the contact facility on the website.
- 5(iii) otherwise input as necessary in regard to reports of abuse under this Procedure.

*Sources of Advice (Applicable Legislation and or Guidance)*

*Social Services and Well-being (Wales) Act 2014 (enacted 2016)*

*Charity Commission for England and Wales, 2019*

*Source of Guidance*

( <https://learning.nspcc.org.uk/child-protection-system/wales> )

( <https://www.charitygovernancecode.org/en/front-page> )

([www.gov.uk/guidance/safeguarding-duties-for-charity-trustees](http://www.gov.uk/guidance/safeguarding-duties-for-charity-trustees))

*The Charity Commission requires:-*

*Specified proposed amendments to our governing documentation (Constitution) need prior approval from of the Charity Commission.*

*Guidance [www.gov.uk/guidance/how-to-make-changes-to-your-charitys-governing-document](http://www.gov.uk/guidance/how-to-make-changes-to-your-charitys-governing-document) under Policies, procedures & practices*

**Bridgend and District Beekeepers Association**

**Safeguarding Policy and Procedure for Children and Persons**

**Record / Date Adopted .....**

**Trustee Name**

**Date Read**

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